

Area II Plumber's JATC

Phased Supervision Rules



Apprentice: _____

Phase : 1 2 3 4

Begin Date: _____ End Date: _____

The Area 2 Plumbers JATC allows apprentices to work without direct supervision under certain circumstances — this is called “Phased Supervision”

- Prior approval by the committee is required.
- The apprentice must be maintaining a grade of “C” or better in the related training courses.
- The apprentice must meet with a Journeyman plumber daily, and that meeting must be noted in a phased supervision logbook. Each apprentice working under phased supervision must maintain that log book, which may be reviewed by:
 - ◇ Any member of the Area 2 JATC committee.
 - ◇ Any authorized representative of the Oregon State Construction Contractors Board
 - ◇ Any local or state plumbing inspector
 - ◇ Any official of the Oregon State Building Codes Division.
- At a minimum, the information in the logbook must contain the following information:
 - ◇ ***Date & Time of the daily required meeting*** — *this is required only for days the apprentice is working without direct supervision.*
 - ◇ ***The place of the meeting*** — *this is the place where the apprentice met with a journeyman plumber, this is not the location or the address of the jobsite.*
 - ◇ ***The name of the journeyman plumber.***
 - ◇ ***Work Description*** — *A description of the work being performed - only enough detail is required to determine if the work is within the scope of the phased supervision rules.*
 - ◇ ***Journeyman signature.***
- When a journeyman plumber is not physically present, the apprentice must be able to reach a journeyman, within a fifteen (15) minute period by voice communication mode.
- No more than **ONE** apprentice under phased supervision may work at a job site.

Apprentice: _____

Date: _____ Time: _____

Journey Plumber: _____ Place of Meeting: _____

Work Description: _____

Journeyman Signature: _____

Date: _____ Time: _____

Journey Plumber: _____ Place of Meeting: _____

Work Description: _____

Journeyman Signature: _____

Date: _____ Time: _____

Journey Plumber: _____ Place of Meeting: _____

Work Description: _____

Journeyman Signature: _____

Date: _____ Time: _____

Journey Plumber: _____ Place of Meeting: _____

Work Description: _____

Journeyman Signature: _____

Date: _____ Time: _____

Journey Plumber: _____ Place of Meeting: _____

Work Description: _____

Journeyman Signature: _____

Phased Supervision Phases: (from OAR 918-695-0140)

Phase 1.

Eligibility — after completing at least six months of apprentice training; eight hours of related training in the type of work, documentation of training and successful evaluation from the JATC in the type of work.

Scope of Work — Only engages in water heater replacement or conversion.

Phase 2

Eligibility — after completing at least three periods of apprentice training; receiving related training, and successful evaluation from the JATC in the type of work.

Scope of Work — Engages in work covered in phase 1 and “Ordinary Minor Repairs” as defined in OAR 918-780-0120 in a one- or two-family dwelling.

Phase 3

Eligibility — after completing at least four periods of apprentice training; appropriate training, and successful evaluation from the JATC in the type of work.

Scope of Work — Engages in work covered in Phases 1 & 2 and general repairs maintenance and replacement of existing plumbing.

Phase 4

Eligibility — after completing at least five periods of apprentice training; receiving appropriate training, and successful evaluation from the JATC in the type of work.

Scope of Work — Engages in work covered by phases 1, 2, 3, and new or remodel installations,

Example of Phased Supervision Log Entry:

Date:	<u>3/30/11</u>	Time	<u>7:45 a.m.</u>
Journey Plumber:	<u>Jerry Journeyman</u>	Place of Meeting:	<u>Shop</u>
Work Description:	<u>Bathroom remodel / water heater re-</u> <u>placement</u>		
Journeyman Signature:	<u><i>Jerry Journeyman</i></u>		

Monthly Work Progress Report (M.W.P.R.)

- As a registered apprentice, you must complete a M.W.P.R. *once* each month, whether or not you are working,
- Complete ALL information requested on the M.W.P.R. Total all hours to date and check calculations for accuracy before submitting.
- Include a copy of your payroll record for the month (hours worked/pay received, apprentice/employer's company name included on the payroll record). Do not send them separately.
- Make sure each M.W.P.R. form is signed (original signature) by you and your employer or supervising journeyman. (Photocopied employer or supervising journeyman signature is not acceptable).
- Email or fax the completed M.W.P.R. to the committee's administrator by the first day of the following month, to be received **NO LATER THAN THE 15th** .
- Maintain a copy of the completed form for your records.



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