

Area II Plumbers Joint Apprenticeship & Training Committee

2475 Lancaster Dr NE, Bldg B Suite 9, Salem OR 97305

Phone: 503-991-5203

APPRENTICE RELEASE FORM

**** Agents will be billed for the entire month the 72 hour notice of termination is received in, not the termination date.**

Date of Release: _____ Today's Date: _____
Apprentice Name: _____
Company Name: _____
Company Representative: _____
Please print
Company Representative: _____
Signature

This form is to be FAXED or EMAILED within 72 hours* of the release of the apprentice from your employ if you do not plan to call him/her back to work within the month.

Reason for Release (i.e performance, lack of work, safety practices, lack of initiative)

*Area II Policy and procedures 11-18-2010

Notification to the committee's administrator in writing within 72 hours of the release of an apprentice or when an apprentice leaves its employ, accompanied by an explanation, in either case.

Additionally, if an employer fails to comply, the Committee will rely on its written policy 23.3 Non-Compliance/Violation which could result in a 6-month probation and the inability to hire an apprentice for the duration of the probation.

Fax to Area II Plumbers JATC Fax: 888-991-5904
Scan to Area II Plumbers JATC Email: OfficeAdmin@area2app.com