

Area II Plumbers Joint Apprenticeship & Training Committee

2475 Lancaster Dr NE, Bldg B Suite 9, Salem OR 97305

Phone: (503) 991-5203

Fax: (888) 991-5904

Email: officeadmin@area2app.com

Website: www.area2app.com

Facebook: www.facebook.com/Area.II.Plumbers.JATC

MA#2015 APPRENTICESHIP OPENING: PLUMBERS – NON-UNION Opening

Dates: **6/1/2017 to 7/20/2017** (Tuesdays – Fridays 9:00 - noon & 1 to 4:00 pm)

APPLICATION WILL NOT BE ACCEPTED BEFORE 9 A.M. 6/1/2017

APPLICATION MUST BE SUBMITTED IN PERSON BEFORE 4PM ON 7/20/2017

Have You:

- Filled in every box on the application and placed (N/A) where “Not Applicable?”
- Completed both sides of the application?
- Signed and dated the application?
- Made a copy of your application and submitted materials for your own records?

Have You Gathered (AND COPIED) These Items: (WE DO NOT MAKE COPIES)

- Proof of Age: driver’s license, birth certificate, passport, etc.
- High School Diploma or GED
- Proof that you meet the minimum algebra requirements

If Applicable—Have you Gathered (AND COPIED) These Items: (WE DO NOT MAKE COPIES)

(These items are scored and give you more points/the higher your score, the better)

- College transcripts (trade or other)
- Veteran’s information – DD-214
- Current First Aid Card
- Any Plumbing or Construction Work History (these need to be on letterhead for the company you worked for and the hours and type of work you did must be noted).

PLEASE NOTE

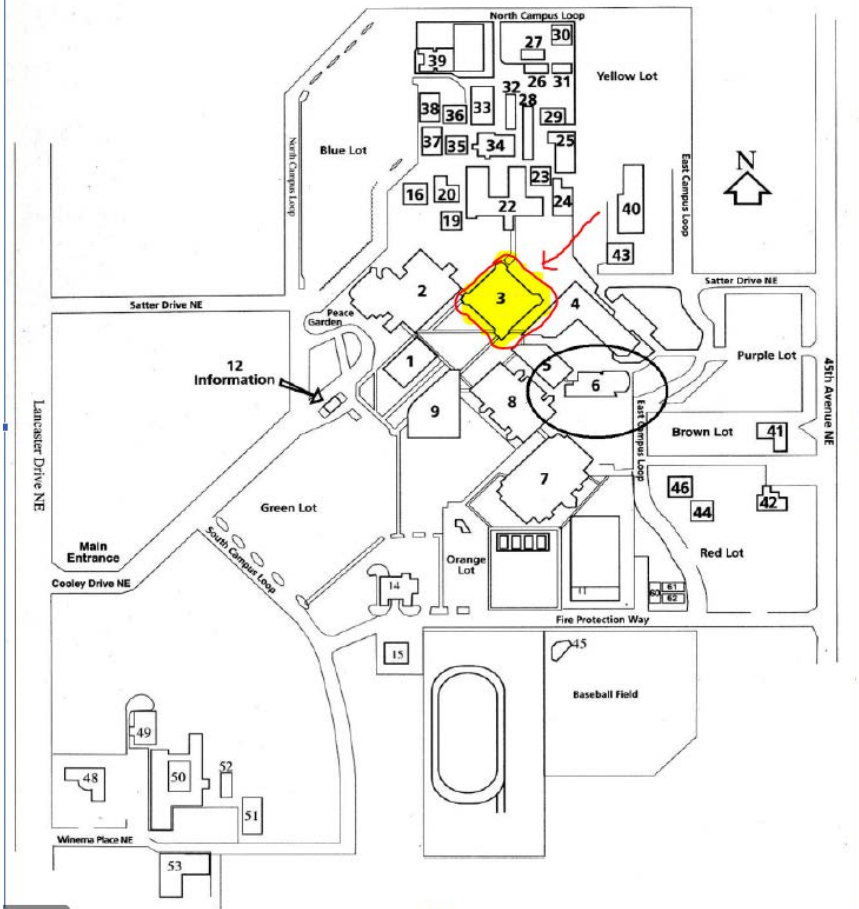
- Transcripts do not have to be official.
- If you have your GED, you still may receive credit for some of your high school classes if you include a copy of your transcripts.

Minimum Qualifications for this Program Are:

Age:	Eighteen (18) years of age
Education:	<ol style="list-style-type: none"><li data-bbox="375 407 1472 478">1. High school graduate or General Education Development (GED) Certificate of Equivalency.<li data-bbox="375 512 1472 688">2. Must have one year of high school algebra or integrated math 2 with an average yearly grade of "C" or better. A college algebra course that meets or exceeds high school algebra, with a grade of "C" or better may be substituted for high school algebra. A college math placement test which indicated placement in class Math 60 or higher may also be substituted for high school algebra.

ORS 660.126 (1b). Documentation must be provided for all minimum qualifications:

Campus map



TESTING ANNEX

Bldg. 3 / Rm. 268

**Please inform the proctor that you are there for the
apprenticeship math exam.
\$25 fee (exact cash or check only)**

SS# _____

Sample Placement Test Questions:
<http://www.act.org/compass/sample/index.html>

**Walk in Placement Testing BRING
PHOTO ID / SS NUMBER**

ANNEX HOURS:

Monday, Wednesday, & Thursday
10am to 5pm
(Last test begins at 3pm)

Tuesday
10am to 8pm
(Last test begins at 6pm)

Area II Plumbers JATC

Plumber

MA# 2015

Minimum qualifications must be clearly stated and applied in a nondiscriminatory manner (See ORS 660.126 (1b)). Documentation must be provided for all minimum qualifications:

Age:	Eighteen (18) years of age
Education:	High school graduate or General Education Development (GED) Certificate of Equivalency. Must have one year of high school algebra or integrated math 2 with an average yearly grade of "C" or better. A college algebra course that meets or exceeds high school algebra, with a grade of "C" or better may be substituted for high school algebra. A college math placement test which indicated placement in class Math 60 or higher may also be substituted for high school algebra.
Physical:	none
Testing:	none
Other:	none

APPRENTICESHIP APPLICATION

COMPLETE ALL SECTIONS. If not applicable, indicate by putting "NA". PLEASE PRINT

OCCUPATION: Plumber

To be Used Only for Opening dates:

6/1/2017 - 7/20/2017

Applications not accepted before 6/1/2017

Hours: Tuesday - Friday
9:00 am - 12 pm & 1 pm - 4:00 pm

Office Use

Log #

MA # 2015

DOT #

Last Name	First	MI	Social Security Number
-----------	-------	----	------------------------

Mailing Address

City	State	Zip	County
------	-------	-----	--------

Phone Number () ()	Message Number () ()	Email Address <u>We rely heavily on email communications</u>
-------------------------	---------------------------	--

SEX		RACE/ETHNICITY					BIRTHDATE		
MALE	FEMALE	WH	BL	AI	AS	HI	MONTH	DATE	YEAR

VET STATUS			VETERANS: Please Check One I		Military Service	Length of Service	Discharge Date
VET	RES	NON	Plan to apply for GI benefits	Do not plan to apply for GI benefits			

EDUCATION

Circle highest grade completed in each school category	High School 9 10 11 12	Trade School 1 2 3 4	College 1 2 3 4	GED Yes NO			
School	Name	City	State	From	To	Graduated	
				Month	Year	Month	Year
High							
College							
Trade							

WORK EXPERIENCE

List the name and address of your current employer. Submit a resume listing all of your work experience**.

Firm Name and Address	Nature of Work	Dates of Employment	# of Months
		From To	

GEOGRAPHICAL AVAILABILITY

Area II includes 3 different geographical areas. Indicate with a check ONLY the area(s) where you are willing to work.

Benton, Linn, Marion, Polk and the South Half of Yamhill Counties	
Lincoln County	
Gilliam, Hood River, Sherman, and Wasco Counties	

Instructions: Provide documentation to verify your education and work experience and complete the Statement of Understanding. **

How this information will be used: The documentation you submit will be scored based on the criteria outlined below and then totaled. Your total score will determine your placement on the Pool of Eligibles. In case of a tie, the person who first applied will break the tie. Scoring will be based **only** on the verifiable documentation you provide (letters on company letterhead from your employer(s), DD214, course certificates, school transcripts, etc.).

** GED or High School Diploma is REQUIRED; Algebra I or equivalent is REQUIRED (see <http://area2app.com/new-minimum-requirement/> for algebra requirement. To get a copy of your GED/Diploma - try <http://area2app.com/wp-content/uploads/2015/08/GED-Testing-Service.pdf>)

	Education Rating Factor	Possible Points	Office Use
1.	GED **	1	
2.	High School (HS) Diploma **	2	
3.	HS Diploma with 2.0 grade point average	3	
4.	Trade School Diploma (At least a 9 month program)	5	
5.	College Credit	.045 per credit	
6. A.	Algebra I **	3	
6. B.	Algebra II	3	
6. C.	Geometry	3 for a year of academic credit	
6. D.	Blueprint Reading	3 for a year of academic credit	
6. E.	Industrial Arts	3 for a year of academic credit	
6. F.	Drafting	3 for a year of academic credit	
6. G.	Graphic Design/Art	3 for a year of academic credit	
7.	Current First Aid Certification	1	

	Work Experience Rating Factor	Possible Points	Office Use
1.	General Construction (Civilian)	4	
2.	General Construction (Military or Volunteer)	4	
3.	Plumber Construction (for each 6 months of notarized documentation with an approved Area II Training Agent)	5	
4.	Plumber Construction (Civilian, Military or Volunteer)	5	
5.	Work experience <i>not</i> related to construction (Civilian)	3	
6.	Work experience <i>not</i> related to construction (Military or Volunteer)	3	

Notes: One year = 2,000 hours. Three (3) is the maximum number of years of experience that will be credited in any of the work experience categories. All points will be supported with documentation provided by the applicant.

Initials	STATEMENT OF UNDERSTANDING	
	You must initial each of the statements below to indicate your knowledge and understanding	
	I am aware that I am responsible for keeping the program informed of any change in my address, email, or phone number.	
	I have read and understand the basic qualifications for entry into the program.	
	I have been given and read the minimum qualification for entry into the program.	
	I understand that I must provide documentation the provides evidence that I meet the qualifications required for entry into the program.	
	I have been provided information detailing how applicants are accepted and placed in the program.	
	I understand that any intentional false statements or information I have provided on this application form or on any other documents shall be cause for rejection of the application or termination of my registration if I am accepted by the program.	
Signature of Applicant		Date:

Have you made a copy of this application for yourself? We recommend you do! :)

If you are accepted into the Pool-of-Eligibles, please note that your name will remain in the pool for two years from the date the application is accepted. After two years, your name will be removed from the list and you will have to reapply during an opening.

Area II Plumbers Joint Apprenticeship & Training Exceptions

1. CURRENT APPRENTICE

Currently registered apprentices who have earned at least 1,000 OJT hours and 48 hours of related training in a registered SAC or BAT Plumber program, may be permitted to enter this program, as far as practical, and continue their training by being placed at the bottom of the out-of-work list, providing the applicants meet the current minimum qualifications and are in good standing with their current program.

2. EXPERIENCED APPRENTICE

Individuals who have completed the probationary period in a registered plumbing apprenticeship program may apply to this program at any time provided they:

- a. Meet the current minimum qualifications of this program;
- b. Gained their experience during the 5 years prior to making application; and
- c. Were not terminated from an apprenticeship program for cause.

These individuals will be scored and placed at the bottom of the out-of-work list.

3. NEW TRAINING AGENT

If an employer has not participated in the training of a Plumber apprentice under ORS Chapter 660 during the preceding two (2) years, the employer may select apprentices from those employees who have been on the employer's payroll for at least three months (300 paid work hours) prior to the employer's application for an apprentice, provided the employees meet the minimum qualifications.

5. PRE-APPRENTICESHIP

The sponsor will approve the direct referral into apprenticeship openings of graduates successfully completing jointly OSATC and committee approved pre-apprenticeship programs within the preceding five (5) years if they meet the minimum qualifications. This priority is granted by the program sponsor without regard to established eligibility lists or the necessity of requiring these pre-apprenticeship graduates to further qualify by complying with application openings. Such priority will be granted without regard to race, color, religion, national origin or sex. Qualified individuals will be placed on the bottom of the out-of-work list.

12. VETERANS ENTRY

Veterans who have completed 178 days of active service within the past 24 months may apply to the program at any time if they meet the minimum qualifications of the program and if they are:

- a. Members of the Regular services who have been discharged from active duty service with DD214 issued within the past 24 months indicating an Honorable Discharge
- b. Members of the Selected Reserve or Individual Ready Reserve with a DD214 issued within the past 24 months
- c. Members of the Oregon National Guard with a DD214 issued within the past 24 months

Individuals qualifying under this exception will be scored and placed at the bottom of the out of work list.

1. SELECTION PROCEDURE

7.1 The committee establishes a ranked list from those qualified individuals who applied when the program is accepting applications.

7.2 Placement List

- a. An accepted Placement List will be established consisting of the top applicants in the Ranked Pool of Eligibles.
- b. The number of applicants to be placed on the accepted Placement list will be determined when the program opens for applications by calculating 20% of the number of apprentices registered to the occupation in the previous 12 months or 10 applicants, whichever is greater. When the number of applicants on the accepted Placement List falls to 50%, the list will be replenished from the ranked Pool of Eligibles to its original number.
- c. Applicants placed on the accepted Placement List will retain their position on the list until registered, or for the remainder of their 2-year eligibility.
- d. Former apprentices who apply during a program opening will be accepted if they meet the current minimum qualifications. They will be placed on the bottom of the out-of-work list per the selection procedure. Former apprentices who have been cancelled from the program for cause may not reapply for a period of one year from the date of their cancellation. They must meet the current minimum qualifications for the program at the time they reapply.

7.3 Placement Process

- a. Training agents may choose one (1) applicant by name from the accepted Placement List. Their next new apprentice must be selected from the top of the accepted Placement List.
- b. The training agent may then alternate between the top of the accepted Placement List.
- c. Training agents will have first opportunity to register current employees on the accepted Placement List.

7.4 Exceptions

- a. Currently registered apprentices who have earned at least 1,000 on-the-job training hours and 48 hours of related training in a registered SAC or BAT Plumbing program, may be permitted to enter this program, as far as practical, and continue their training by being placed at the bottom of the out-of-work list, providing the applicants met the current minimum qualifications and are in good standing with their current program.

- b. Experienced apprentices who gained their experience in this apprenticeship program and left in good standing may reapply to this program at any time if they:
 - 1. Gained their experience within 24 months prior to making application;
 - 2. Completed at least 1,000 on-the-job training hours within the previous 24 months; and
 - 3. Meet current minimum qualifications of this program. Individuals qualifying under this exception will be placed at the bottom of the out-of-work list.
- c. Pre-Apprenticeship Program Graduates. The committee will approve the direct referral into apprenticeship openings of graduates successfully completing jointly OSATC and committee approved pre-apprenticeship programs if they met the minimum qualifications. This priority is granted by the committee without regard to established eligibility lists or the necessity of requiring these pre-apprenticeship graduates to further qualify by complying with application openings. Such priority will be granted without regard to race, color, religion, national origin or sex. Qualified individuals will be placed on the bottom of the out-of-work list.
- d. Training Agent. If an employer has not participated in the training of a Plumber apprentice under ORS Chapter 660 during the preceding two (2) years, the employer may select apprentices from those employees who have been on the employer's payroll for at least three (3) months and documented 300 paid work hours prior to the employer's application for an apprentice, provided the employees meet the minimum qualifications.

2. REGISTRATION

- 8.1 The date of registration and the effective date of indenture for a new apprentice registration agreement is the date ATD receives the fully executed agreement and the committee minutes recording the indenture of the apprentice.
- 8.2 Apprentices will be registered to this committee and not to any one training agent. This permits transferring the apprentice to any of the approved training agents/traveling training agents to provide at least 7,700 of the on-the-job training hours in the required work processes.
- 8.3 Credit for Prior Experience
 - a. Apprentices who provide a certificate of completion from the Mid-Valley Steamfitters/Pipefitters Joint Apprenticeship Committee, upon apprentice's request, will be granted 4,000 on-the-job training hours and be placed in the third year of related training.

- b. All other apprentices to qualify for advanced progression for creditable work experience, education, and training, following registration, you must provide the following documents and the request must be made following the outlined procedures:
 - 1. Provide documentation of previous registration in State/Federal plumber/pipefitter apprenticeship program.
 - 2. Upon successful completion of the probationary period, submit a written request for advanced progression to the committee's administrator with your training agent's recommendation;
 - 3. The apprentice and his/her registered training agent must be present at the designated meeting for the request to be considered;
 - 4. All claims for progression in the program will be considered on the basis of its applicability to the requirement for advancement in this program; and
 - 5. Granted progression in the program will be effective the first month after the request is approved by the committee.

3. INITIAL EMPLOYMENT PROCEDURE AND DISPATCHING

9.1. Issuance of Initial Plumber Apprenticeship License:

- a. Upon registration and prior to employment of an apprentice applicant; the committee will submit the original fully executed apprenticeship agreement to the ATD office where the initial license will be issued for those applicants who are taken from the ranked pool of eligibles; and
- b. The committee minutes reflecting formal registration will be submitted to ATD within ten (10) days of the committee meeting.

9.2. Process and Procedure for Placement of Applicants

- a. Applicants will be placed by the committee's administrator.
- b. For placement, the committee administrator must attempt to contact the first applicant on the Placement List by telephone for two (2) consecutive working days before going to the next applicant on the list. This procedure will be repeated with each subsequent applicant on the list until a successful placement has been made.
- c. The applicant has twenty-four (24) hours to respond to an apprenticeship job opportunity.
- d. Applicants will be allowed up to two (2) weeks (to give his/her current employer notice of termination) before being placed.

e. Applicants will be removed from the lists:

1. If they fail to maintain their current mailing address and message numbers with the committee's administrator.
2. If they refuse two (2) apprenticeship job opportunities.
3. If they have been denied employment by two (2) training agents for documented, bona fide occupational requirements.
4. When the ranked pool of eligibles list is six (6) months old, each applicant remaining will be mailed a certified letter asking if he/she wishes to remain on the ranked list or to be removed. Those who affirm withdrawal will be officially removed from the ranked pool of eligibles list by committee action.
5. After a period of two (2) years (the initial date for the valid ranked list of eligibles begins the date of approval) those remaining on the list will be notified that they no longer are eligible for placement. If they choose, they may reapply at the next opening.

f. Applicants that have been removed may be restored to the rank pool of eligibles list if they:

1. Voluntarily withdraw by written request; the committee may restore to the list of eligibles an applicant who has withdrawn from the list at his/her request providing the applicant's application is less than two (2) years old, the applicant may make a written request and shall appear at a meeting of the committee to seek reinstatement.
2. Involuntary withdrawal (9.2.e. 1-3): Applicants who have been removed from the ranked list must reapply when the program is open to accept applications.